



## Student Leadership Policy

***This policy addresses issues in relation to:***  
***Safe and Supportive Environment – Student Welfare 3.6.2***

***"Leaders lead by example, whether they intend to or not"***

Mac Anderson

### **POLICY**

#### **Introduction**

At Al-Faisal College there is a holistic approach to the education of the individual. Our student leadership policy is directed at fostering and nurturing our students' academic potential, as well as preparing students to be responsible members of their family, community and society as a whole. On completion of their education, we want our students to be equipped with values, skills and understanding that will assist them to take on leadership roles or support effective leadership underpinned by positive values.

We believe that good leadership begins with appropriate mentoring by all members of the school community, including staff, parents and students. We actively promote and expect our senior students to act as mentors and role models to junior students.

Our school Leadership Program provides opportunities and pathways for the continuous development of student leadership skills. The program encourages and invites all students to learn about, experience and take part in leadership responsibilities and roles. The values that are promoted by such experiences include co-operation, participation, commitment and service to others.

Our program encompasses leadership opportunities and experiences at the class level, the year level and at the whole school level.

Students are also offered co-curricular courses to complement and extend their understanding of what good leadership looks like and how it can be practiced and developed.

Students have the right to nominate themselves and others. Nominations are subject to approval from the Executive Principal.

***"Along with privilege comes responsibility"***

Peter Post



## Responsibilities

1. Model appropriate behaviour during recitation and lunchtime prayer
2. Act responsibly and be supportive of school policies
3. Be respectful and courteous to other students, parents, teachers and visitors to the school
4. Promote school spirit through participation in a range of school activities including academic endeavour, sport, fund raising and community events
5. Represent the school at social, cultural, community and government events, such as:
  - Young Women's Leadership Seminar, NSW Parliament
  - AIS Leadership Program for Secondary School Captains
  - Remembrance Ceremony, Auburn War Memorial
  - National Young Leaders Day, Halogen Foundation
6. Represent the school at formal school functions to meet and greet guests
7. Report all incidents of concern to the appropriate teachers
8. Guide, protect and mentor younger students
9. Be available to all students, listen to their views, and make representations on their behalf to the Principal and other members of the school executive
10. K-6: students will choose 1 portfolio for the term (welfare, buddy/mentor, events, charity). They will undertake responsibilities to assist organising teachers and students
11. Wear the full school uniform correctly and with pride, and through their actions encourage other students to do the same
12. Wear the badge with dignity and humility
13. Assist their teacher, distributing forms collecting information and other duties as required
14. Join the Student Representative Council (SRC) and attend monthly meetings
15. School Captains. Assist in the organisation and management of school assemblies and lead each assembly in their joint role as Master of Ceremonies.



## **Procedures**

### **Class Captains K-6**

*Class captains are elected in their classrooms.*

#### **Process**

- Elections for class captain, K-6, are held in each class, each term.
- The class teacher (primary) manages the process by accepting nominations, tallying votes and declaring the outcome
- All students have the right to nominate themselves and/or others.
- Each student in the class has one vote and their teacher has one vote.

### **School Prefects K-6**

*The school prefects (primary) are elected from the Year 5 cohort during Term 4, for the following year.*

*The prefect body will have equal representation of male and female students.*

#### **Process K-6**

- All students in Year 5 who have maintained exemplary behaviour have the right to nominate themselves and/or others
- Nominated students present a speech (prepared at school) during Year 5-6 prayer
- A week before elections, nominated students may display two posters as part of their campaign
- Elections for school prefects take place in Term 4, whilst students are in Year 5
- The election process, including nominations, counting and tallying votes and declaring the outcome, is managed by the Year 5 Coordinator and Deputy Principal
- All students from Year 5 have one vote and all primary staff have one vote.
- Voting is by secret ballot on a designated ballot paper
- The outcome is announced on Presentation day

### **School Captains K-6**

*The school captains, (primary): one female and one male are elected from the Year 6 cohort.*

#### **Process K-6**

The school captains are elected from the Year 5 cohort during Term 4 for the following year.

- All students in Year 5 who have maintained exemplary behaviour have the right to nominate themselves
- Nominated students will present a speech during Year 5-6 prayer
- A week before elections, nominated students may display two posters as part of their campaign
- Elections for school captains will take place in Term 4 whilst students are in Year 5.
- The election process, including nominations, counting and tallying votes and declaring the outcome, is managed by the Year 5 Coordinator and Deputy Principal
- All students from Year 5 have one vote and all primary staff have one vote
- Voting is by secret ballot on a designated ballot paper
- The outcome is announced on Presentation Day



## Class Captains 7-12

*Class captains are elected in their roll call classes (Years 7-12).*

- Elections for class captain, 7-12, are held in each roll call class each semester
- The election process including nominations, tallying votes and declaring the outcome, is supervised by the Welfare Advisor
- The roll call teacher (secondary) manages the process by accepting nominations, tallying votes and declaring the outcome
- All students have the right to nominate themselves and/or others
- Each student in the class has one vote and their teacher has two votes

## School Prefects 7-12

*The school prefects (secondary) are elected from the Year 11 cohort during Term 1.*

*The prefect body will have equal representation of male and female students.*

- Elections for school prefects will take place in Term 1
- The election process including nominations, tallying votes and declaring the outcome, is supervised by the Head of Welfare
- All students in Year 11 who have maintained exemplary behaviour have the right to nominate themselves and/or others
- Students in Year 11, and 12, and teachers have the right to vote in the following proportions:
  - Year 12: **one** vote
  - Year 11: **two** votes
  - Teachers: **three** votes
- Candidates have the opportunity to present their credentials in a short speech to the Year 11 cohort
- Voting is by secret ballot on a designated ballot paper

## School Captains 7-12

*The school captains (secondary): one female captain and one male captain are elected from the Year 12 cohort.*

*The vice captains (secondary): one female captain and one male captain are elected from the Year 11 cohort.*

- Elections for school captains take place in Term 3 of Year 11
- All students in Year 11 who have maintained exemplary behaviour have the right to nominate themselves and/or others
- The election process, including nominations, tallying of votes and declaring the outcome, is supervised by the Head of Welfare
- Students in Year 10, Year 11 and teachers have the right to vote in the following proportions:
  - Year 10: **one** vote
  - Year 11: **two** votes
  - Teachers: **three** votes
- Candidates have the opportunity to present their credentials in a short speech during school assembly
- Voting is by secret ballot on a designated ballot paper



### Student representative Council (SRC)

- All school leaders (Class Captains, Prefects, & School Captains) are members of their respective SRC (K-6 & 7-12).
- The Deputy Principal (Primary) oversees the K-6, SRC, and the Welfare Advisor oversees the 7-12, SRC.
- The school captains chair their respective committee.
- Each SRC committee meets once a month. Attendance and minutes are kept by the secretary elected from members of the committee
- Each member may table items for discussion.
- Recommendations are recorded in the minutes and taken with the support of teachers and/or members of the school executive.
- The committee's areas of responsibility include:
  - A forum to discuss student concerns and where appropriate bring these to the attention of the school executive
  - Propose amendments to school procedures and policies
  - Contributing to the organisation and running of school assemblies
  - Organising charity fund raising events
  - Organising whole of school events (Abaya Day, Jersey Day etc)
  - Promote school spirit through active participation in school events

### Revision History

Version	Policy Date	Review date of policy	Notes
1.0	January 2024	January 2025	<i>Amendments to this policy will be made based on updated legislative requirements or changes to school needs</i>
2.0	January 2025	January 2027	<i>Amendments to this policy will be made based on updated legislative requirements or changes to school needs</i>